



Instructor

Email

Teacher: Joneisha Roach jroach@rockdale.k12.ga.us

Phone Google Voice or text-678-590-5855 RCA- 770-483-4713 ext. 31389

Office Hours

Monday, Tuesday and Thursday-3pm-3:45pm (Times and days are subject to change)

MS Team (Student Link)-

https://teams.microsoft.com/l/meetupjoin/19%3ameeting_YmY1NjgyNzAtNWNjNS00ZjliLTgxODItN2NlZDQ0ZGZkMjNh%40thre%20ad.v2/0?context=%7b%22Tid%22%3a%22bfd25eb8-3dfc-4e5c-adab-ad073f23ac72%22%2c%22Oid%22%3a%224f7c7da2-c1b9-4966-9f43-8ffa4acff1bc%22%7d

MS Team (Parent Link)- All Parent meetings will be scheduled upon request.

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDUzNWYxN2YtZDJjZi00YTk1LWJhMTYtNjUxNTM5YmM3NDE3%40thread.v2/0?context=%7b%22Tid%22%3a%22bfd25eb8-3dfc-4e5c-adab-ad073f23ac72%22%2c%22Oid%22%3a%224f7c7da2-c1b9-4966-9f43-8ffa4acff1bc%22%7d

Friday- * I will meet with student or parents upon request*

Course Description:

This course is designed for high school students to understand, communicate, and adapt to a digital world as it impacts their personal life, society, and the business world. Exposure to foundational knowledge in hardware, software, programming, web design, IT support, and networks are all taught in a computer lab with hands-on activities and project-focused tasks.

Course Objective:

- Hardware
- Software
- Security
- Networking
- Basic IT Literacy



Textbook: COMPTIA IT Fundamentals

Class Behavior Expectations:

The following are rules/expectations that will be honored by each student in the classroom:

1. Be respectful of yourself, each other, and teachers/staff.
2. Come prepared and a ready to learn.
3. Be on time, complete work to the best of your ability.
4. Abide by Digital Citizenship expectations.

Consequences:

Students who are disrespectful or violate digital class rules will be subject to the following:

- Step 1 – Verbal Warning
- Step 2 – Parent/Guardian Phone Call
- Step 3 – Referral in SWIS to Administration

Daily Procedures (Daily Routines):

It's Learning- is our school district digital learning management system. It is accessible through your student portal RCPS

- <https://rockdale.itslearning.com/>

Testout- Testout is a platform that will allow you to watch videos and do simulation labs on units we cover in class- Your testout username and password will be given to you the first week of school. <https://www.testout.com/>



Late Work:

- Zeros will be entered for all missing assignments as they are graded with a note about when make-up work must be submitted so that parents and students are aware.
- Students have a minimum of 5 school days from the original due date to complete the plan on a late work submission request and submit the late work.

- If you are turning in late/missing work you **MUST EMAIL ME** (jroach@rockdale.k12.ga.us) when you turn it in, otherwise it will not be seen and graded **(IT IS THE STUDENTS RESPONSIBILITY)**

Cell Phones/Distractions: Student cell phones and other devices should not be a distraction during Microsoft Teams meetings.

Remediation/Grades- It is the student’s responsibility to contact me for remediation. However, If I noticed that a student is not doing well, I will ask if they need additional help. (We are in this together) I will contact parents if student grade drops below a 75.

Grading System

Formative Assessment 65% (daily grades, quizzes, dress for success, etc)

Summative Assessment 35% (final projects, major tests, etc)

Final Exam 20% (of final grade)

Formative + Summative = 80% of final grade + final exam = 20% of final grade

Grading Scale:

A = 90 – 100



B = 80 – 89 C = 70 – 79

F = 69 and below

Students with Disabilities:

Rockdale County Schools, in compliance with the American with Disabilities Act of 1990, will make every reasonable accommodation for students with special learning needs, including hearing impaired and visually impaired students and students with diagnosed learning disabilities, as well as other classifications of disability specified in the Act.

Non-Discrimination Policy:

The Rockdale County Board of Education (“Board”) prohibits unlawful discrimination against students because of race, color, national origin, sex, religion, age, disability, or other protected group status or activity (e.g. opposition to prohibited discrimination or participation in the statutory complaint process) in its programs and activities or employment in its programs or activities. In keeping with this commitment, the Board will not tolerate harassment, discrimination, or other unlawful treatment of its students. It is the policy of the Board to comply fully with the requirements of Title VI, Title IX, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act and all accompanying regulations. As set forth herein, the Board designates the following employee of Rockdale County Public Schools (“District”) to handle inquiries regarding the District's non-discrimination policies



Signature Page

Note to Parent/Guardian:

Please sign below as verification that you have received, read, and agree to follow the syllabus for Introduction to Digital Technology and that you understand the criteria established for the course. My primary interest is in providing a positive educational experience for your student. Please provide me contact information so that I can keep you updated of your student's progress.

I, student's full name here, have read and understand the course syllabus for RCA, Introduction to Digital Technology and I agree to fulfill these duties and responsibilities including the Rockdale Career Academy Rules and Guidelines.

Student Signature

I, Parent/Guardian Full Name Here, have read the syllabus and policies and understand what is expected of my child. I will work cooperatively with Mrs. Roach to ensure the success of my child in this class.

Parent Signature

X _____

Parent/Guardian's Contact Information:

Parent/Guardian's Name: _____

Introduction to



Digital Technology

Preferred Email: _____

Preferred Phone Number: _____